

WWYSA HEALTH AND SAFETY POLICY STATEMENT

RYA Club: West Wilts Youth Sailing Association. **Date:** September 2019

Address: Westbury Lake, Station Approach, WESTBURY, BA13 4HP

Association General Committee Members:

Commodore	Mat Goodsman
Vice Commodore	Gapped
Rear Commodore	Margaret Pell
Principal	Duncan Wilson
Chief Instructor	Marek Caddy
Membership Secretary	Emily Abbott
Honorary Secretary	Emily Abbott
Bosun	Chris Wheeler
Treasurer	Claire Clift

Section A – General Statement of Policy

It is the policy of WWYSA to provide and maintain safe and healthy working conditions, equipment and systems of work for all our members and to provide such information, training and supervision as they need for the purpose. We also accept our responsibilities for the health and safety of other people who may be affected by our activities.

The allocation of duties for safety matters and the particular arrangements that we will make to implement the policy are set out below.

The policy will be kept up to date, particularly when the Association's facilities and activities may change. The policy and the way in which it is operated will be reviewed each year.

Signed: _____ **Commodore**

_____ **Principal**

Date: _____

Responsibilities:

1. The Association's General Committee have the overall responsibility for health and safety at the Association.
2. The Principal is responsible to the Association's Committee for the safety arrangements within the Club.
3. All members of the Association have the responsibility to cooperate to achieve a healthy and safe workplace and to take reasonable care of themselves and others. They should also bring to the attention of the Association's Committee any suspected hazards they consider are not covered by the Association's safety procedures.

Section B – General Arrangements

1. **Accidents:**

- The first aid box and accident book are located in the bottom right drawer of the cabinet in the foyer of the clubhouse.
- The Principal is the appointed person responsible for the box.
- All DIs and above are trained first aiders.

2. **General Fire Safety.**

- **Evacuation.** The procedures in Sect 5 of the main body of the Operations Manual apply.
- **Fire Prevention Equipment.** The Principal will regularly monitor the conditions of all fire prevention equipment, including regular visual inspection of fire extinguishers.

3. **Local Advice and Consultancy.** Health and Safety Inspector's Office:

HSE, 2 Rivergate, BRISTOL, BS1 6EW

www.hse.gov.uk/contact/contact.html

Section C – Managing Hazard

The procedures and direction given in the main body of the Operations Manual are to be followed in respect of:

- Suitability of Equipment.
- Tools.
- Safety on the Water.
- Action in the Event of Injury and/or Hypothermia.
- Major Incident Procedures.
- Storage and Use of Petrol.
- Storage of Hazardous Substances.
- Vehicle Parking.
- Contaminated Water.
- Safety Boats and Personal Buoyancy.