

## WWYSA HEALTH AND SAFETY POLICY STATEMENT

**RYA Club:** West Wilts Youth Sailing Association

**Date:** April 2024

**Address:** Westbury Lake, Station Approach, Westbury, BA13 4HP

### Association General Committee Members:

Commodore	Juley Simmonds
Vice Commodore	Andrew Hewitt
Rear Commodore	Chris Wheeler
Principal	David Long
Chief Instructor	Nigel Silman
Membership Secretary	Michele Bennett
Honorary Secretary	Camilla Blakesley
Bosun	Chris Wheeler
Treasurer	Neil Whittemore
Welfare Officer	Liz Ballinger

### Section A – General Statement of Policy

It is the policy of WWYSA to provide and maintain safe and healthy working conditions, equipment and systems of work for all our members and to provide such information, training and supervision as they need for the purpose. We also accept our responsibilities for the health and safety of other people who may be affected by our activities.

The allocation of duties for safety matters and the particular arrangements that we will make to implement the policy are set out below.

The policy will be kept up to date, particularly when the Association’s facilities and activities may change. The policy and the way in which it is operated will be reviewed each year.

**Signed:** \_\_\_\_\_ **Commodore**

\_\_\_\_\_ **Principal**

**Date:** \_\_\_\_\_

**Responsibilities:**

1. The Association's General Committee have the overall responsibility for health and safety at the Association.
2. The Principal is responsible to the Association's Committee for the safety arrangements within the Club.
3. All members of the Association have the responsibility to cooperate to achieve a healthy and safe workplace and to take reasonable care of themselves and others. They should also bring to the attention of the Association's Committee any suspected hazards they consider are not covered by the Association's safety procedures.

**Section B – General Arrangements**

1. **Accidents:**
  - The first aid box and accident book are located in the top left drawer of the cabinet in the foyer of the clubhouse.
  - The Principal is the appointed person responsible for the box.
  - All DIs and above are trained first aiders.
2. **General Fire Safety.**
  - **Evacuation.** The procedures in Section 5 of the main body of the Operations Manual apply.
  - **Fire Prevention Equipment.** The Principal will regularly monitor the conditions of all fire prevention equipment, including regular visual inspection of fire extinguishers.
3. **Local Advice and Consultancy.** Health and Safety

Inspector's Office: HSE, 2 Rivergate, BRISTOL, BS1 6EW

[www.hse.gov.uk/contact/contact.html](http://www.hse.gov.uk/contact/contact.html)

**Section C – Managing Hazard**

The procedures and direction given in the main body of the Operations Manual are to be followed in respect of:

- Suitability of Equipment
- Tools
- Safety on the Water
- Action in the Event of Injury and/or Hypothermia
- Major Incident Procedures
- Dangers of Electrocution
- Storage of Hazardous Substances
- Vehicle Parking
- Contaminated Water
- Safety Boats and Personal Buoyancy